Please consult your contract or call your agent to verify times. Earlier set-ups or second locations may incur additional fees.

**Wedding Date: Bride & Groom:**

**Cell Numbers: Wedding Hashtag:**

**Reception Location:**

**(Please include venue name & address)**

**Are you validating parking for the band members (if applicable)? Yes No**

**Venue contact: phone: email:**

**Photographer:**  **phone: email:**

**Videographer:**  **phone: email:**

**Wedding Planner:**  **phone: email:**

**Cocktail Start: End: Specific Area:**

**Cocktail Music provided by:**

**Reception Start: End: Specific Area:**

**Name of Band:**

Introductions

**Music:**

**(Band usually performs upbeat instrumental music)**

**Bridal Party will: Go directly to their seats Line up around dance floor**

**Bride's Parents: Acknowledge from seats**

**Groom’s Parents: Acknowledge from seats**

**Bridal Party 1:**

**Bridal Party 2:**

**Bridal Party 3:**

**Bridal Party 4:**

**Bridal Party 5:**

**Bridal Party 6:**

**Bridal Party 7:**

**Best Man: Maid/Matron of Honor:**

Bride and Groom:

(Exactly the way you’d like to be introduced)

**Time of First Dance: After Intros After Dinner Other:**

**First Dance Song:**

I will provide recording Band will provide recording Band Performing

(IMPORTANT: We strongly suggest that you choose your first dance or parents’ dance song from the band's song list. If you request that the band learn a song, we must receive your request at least 4 weeks prior to your wedding date, in order to provide us adequate time to decide whether the song suits the bands instrumentation/style, and for us to distribute CDs, sheet music, and lyrics to all the musicians. We cannot guarantee that the band will learn any song, especially if requests are not received within this time frame, and you will be responsible for bringing a CD to be played at your reception.)

Is the Wedding Party Joining In? No Yes Separate Song:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time of Toast: After 1st Dance After Blessing Other:**

Name of Toast Person(s):

**Time of Blessing: After 1st Dance After Toast Other:**

**Name of Blessing Person:**

**Giving away Centerpieces: Yes No**

**Centerpiece Comments:**

Time of Cake Cutting: After Salads After Dinner Other:

Cake Cutting Song:

(Band usually performs upbeat background music)

I will provide recording Band will provide recording Band Performing

Bride/Father Dance: After Cake After First Dance Other:

Bride/Father Song:

I will provide recording Band will provide recording Band Performing

Groom/Mother Dance: After Cake After First Dance Other:

Groom/Mother Song:

I will provide recording Band will provide recording Band Performing

Throwing Garter? Yes No Song

Throwing Bouquet? Yes No Song

Garter and Bouquet Comments:

Any other special dances or formalities?

Last Dance: Alone with guests around dance floor Together with everyone

Last Dance Song:

I will provide recording Band will provide recording Band Performing